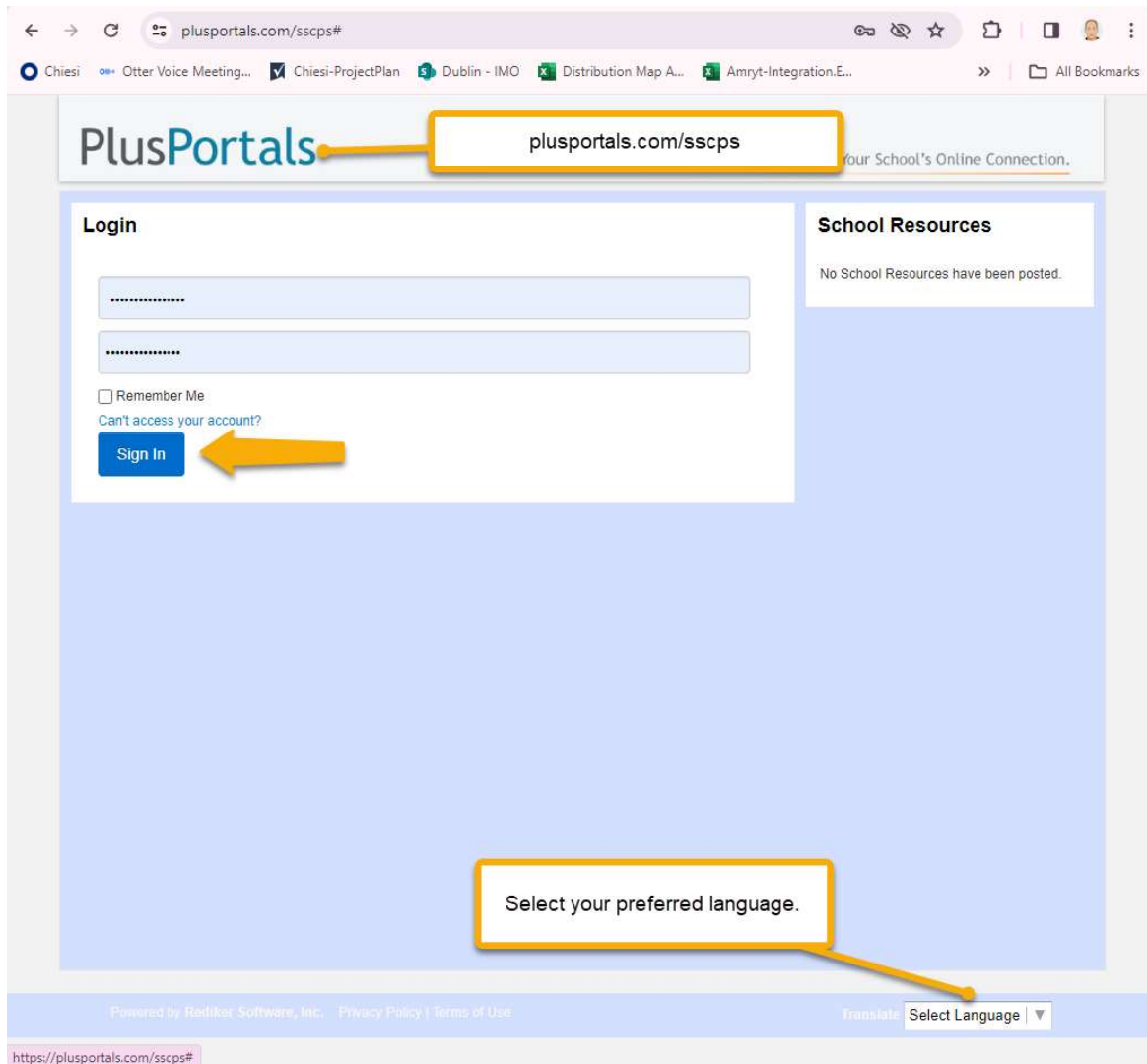
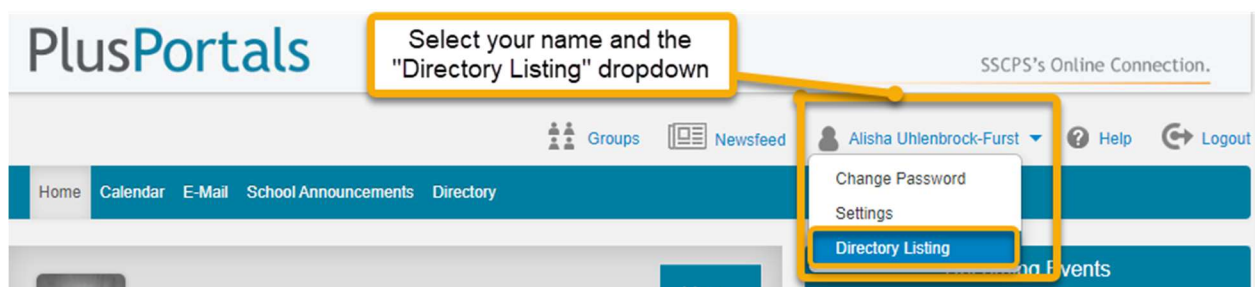


SSCPS Parent Directory “Opt-In” in 3 Easy Steps

1. Login to PlusPortals: plusportals.com/sscps
 - Here you can select your preferred language
 - Choose “Can’t access your account” to request admin assistance



- 2) Select your name and “Directory Listing” from the dropdown menu



- 3) Select the fields you want to share in the school directory and “Save.”

PlusPortals SSCPS's Online Connection.

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Home Calendar E-Mail School Announcements **Directory**

Directory Listing

List my information in the school directory

Display selected information:

- Fields
- Street
- City
- State
- Zip
- Primary E-Mail
- Alternate E-Mail
- Home Phone
- Office Phone
- Mobile

Save Directory Settings

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Note: Each parent/guardian that wants to be included in the Directory must log-in to their own account on PlusPortals to “opt-in” to be included.

4) Now you can search the directory by selecting “Directory” in the navigation bar.

PlusPortals SSCPS's Online Connection.

Staff and Parent Directory

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Home Calendar E-Mail School Announcements **Directory**

Directory

Staff Directory **Parent Directory**

Directory

To Search, please enter Name... **Search** **Print**

Search by Parent Name Search by Student's Name Search by Student's Class Search by Student's Grade Level

Search by Alphabet: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z