

## SSCPS Parents Association Financial Grant Request

**Directions:**

1. Grant requests must be received by the PA Treasurer at least one week prior to a Parents Association Meeting for consideration at the next meeting. Send completed forms to Alisha Uhlenbrock-Furst [AlishaUF@gmail.com](mailto:AlishaUF@gmail.com)
2. Before submitting a grant request to the Parents Association, you must first ask whether or not SSCPS can/will fund the request through the school budget. If you have not yet done this, please contact the Assistant Principal assigned to your level.
  - You must research the full cost, before submitting your request
  - Parent Association will review, discuss and vote on grant requests at the PA Meetings

### GRANT REQUEST INFORMATION

<b>Date:</b>	<b>Total Amount Requested:</b>	<b>Date You Need the Funds By:</b>
<b>Grant is being submitted to Parents Association by:</b>		
Name:		Title:
Email Address:		Phone:
<b>Beneficiary of the Grant:</b> <i>Please describe which students, teachers, grades, levels, workshops etc. will benefit from your request.</i>		
<b>Describe your request here:</b> <i>Be specific and use the back side of the form if more space is needed.</i>		
<b>Have you requested these funds directly from SSCPS?</b> <input type="checkbox"/> <b>YES.</b> Please describe the outcome here:  <input type="checkbox"/> <b>NO.</b> If you've answered no, we can't yet consider your request. You must bring your request to your Assistant Principal first to ensure the request cannot/will not be covered by the school's budget.		
<b>PA Treasurer Received Date:</b>	<b>PA Meeting Review Date:</b>	<b>PA Meeting Outcome:</b> <ul style="list-style-type: none"> <li>● Approved</li> <li>● Denied</li> <li>● Need More Information</li> <li>● Other:</li> </ul>
<b>PA Treasurer Signature:</b>		<b>Date Signed:</b>